



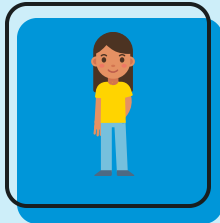
COVID-19 & Compliance Check Protocol

How to conduct tobacco compliance checks during the COVID-19 pandemic.

Prior to Compliance Checks

(Use best judgement based on city or county's COVID-19 case numbers)

Identify Young Person



- Between ages 17-20 years old
- Need guardian permission for those under 18 years of age
- Have young person sign waiver to release liability in case infected with COVID-19 when working with staff

COVID-19 Screening



- Ask young person and staff (team) to notify licensing authority conducting checks if have any COVID-19 symptoms
- Ask team if taken any fever reducing medication
- Take temperature and document - cancel checks if temperature higher than 100.4 degrees F

During Compliance Checks

Masks, Social Distance, and Sanitize



- Provide masks for team if they don't have one
- Team must wear masks during entire round of checks
- Keep 6 feet of space between people as much as possible when in retail shop
- Touch as little as possible when in retail shop
- Sanitize hands every time team members re-enter vehicle
- Any monetary change goes into "dirty" bag and is not used again same day
- Staff should not re-enter retail shop if vendor passed
- Staff should enter retail shop only if failure occurred

COVID-19 Symptoms

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea (CDC)

After Compliance Checks

Follow Up



- All vendors are notified if passed or failed via mail
- Failed compliance checks reported to licensing authority
- Young person compensated for time.

2395 University Ave W, Ste 310
St. Paul, MN 55114
651-646-3005 | www.ansrmn.org
(September 2020)



Please contact
Katie Engman at katie@ansrmn.org
or 651-646-3005 for questions.

Funded by the Minnesota Department
of Health Tobacco-Free Communities
Grant Program.